



## VACANCY ANNOUNCEMENT FOR CONSERVATION PLANNER

The Glenn County Resource Conservation District assists private landowners on a voluntary basis with resource concerns on their property. Priorities and programs are established by the Board of Directors and are implemented through local, state, federal, or private grants and contracts.

The Glenn County Resource Conservation District is currently accepting applications for the position of Conservation Planner. The position will be a full time, temporary position which is contingent upon available grant funds. The position is expected to be full time for at least one and one-half years. Occasional overnight, weekend or evening meetings and travel may be required. Paid holidays, plus vacation and sick time will accrue after a six-month probation period, as well as Health and Welfare Benefits.

This position will be based at the USDA Service Center, 132 North Enright Avenue, Suite B, Willows, CA. This position will be supervised by the District Manager of the Glenn County Resource Conservation District.

### DUTIES:

- Work with land users to develop resource conservation plans that address soil, water, animal, plant and air resources that satisfy the planning criteria for the Natural Resources Conservation Service (NRCS).
- Provide land users with technical/management assistance in planning and implementing restoration and engineered-designed projects.
- Provide assistance in obtaining the necessary permits needed to implement projects, utilizing the Permit Coordination Program.
- Monitor projects, utilizing the Monitoring Program and Quality Assurance Project Plan.
- Facilitate Technical Advisory Committee and Landowner Advisory Committee.
- Provide public outreach and encourage conservation of natural resources.
- Assist with grant research and develop proposals to fund future projects.
- Prepare written grant reports and project presentations.
- Assist in representing and promoting the Glenn County Resource Conservation District within the community and encourage positive cooperative relationships with other Districts, landowners, government, tribes, organizations, and anyone else who is interested in conservation programs and/or practices.
- Other duties as assigned.

**QUALIFICATIONS:**

- Bachelor's Degree or higher, preferably in Agriculture, Resource Management, Natural or Applied Science, or equivalent education and experience.
- Working knowledge of watershed management, planning and monitoring, and the ability to articulate these to the public.
- Presentation, oral and interpersonal communication skills.
- Ability to develop effective and comprehensive reports, correspondence and other written materials.
- Valid CA Drivers license and proof of insurance required. Position may require occasional use of personal vehicle, mileage reimbursement available.

**WAGE:** \$17.74 to \$20.69 per hour, depending upon experience and education.

**APPLICATION PROCESS:** Send cover letter, resume and a list of at least three references to:

Glenn County Resource Conservation District  
Attn: Kandi Manhart, District Manager  
132 North Enright Avenue, Suite B  
Willows, CA 95988

Phone: (530) 934-4601 x4  
FAX: (530) 934-8667  
EMAIL: [kandi.manhart@ca.nacdnet.net](mailto:kandi.manhart@ca.nacdnet.net)

**APPLICATIONS DUE BY 5:00 PM, February 8, 2008.**

For further information or questions please contact Kandi Manhart, District Manager.