



Coastal San Luis Resource Conservation District

1203 Main Street, Suite B, Morro Bay, CA 93442
805-772-4391 | www.coastalrcd.org

ENVIRONMENTAL RESOURCE SPECIALIST Job Description

Position Title: Environmental Resource Specialist, 40 hours/week, permanent

Coastal San Luis Resource Conservation District (CSLRCD) staff are concurrently involved in upwards of 18 restoration, planning, and resource management projects across coastal San Luis Obispo County, protecting and enhancing natural resources through education, restoration, and collaboration with local stakeholders. CSLRCD seeks an individual with a diverse skill set to support our various programs and initiatives. Interested applicants should visit CSLRCD's website at www.coastalrcd.org for more information on current projects.

Responsibilities: The Environmental Resource Specialist will assist with management and implementation of natural resource projects of varying size and complexity and provide multidisciplinary support to collaborating agencies. General programmatic areas and associated skill sets that the Environmental Resource Specialist will support include the following:

- Agriculture Soil & Water Management: conduct irrigation evaluations, support Mobile Irrigation Laboratory (MIL) program, soil sampling, water quality sampling, associated testing/analysis, flow monitoring, and technical assistance support
- Education & Outreach: coordinate with Project Manager to plan and facilitate outreach events, develop materials for outreach on a project-specific basis, expand outreach to underserved groups, update website and newsletter content, and interact with interested landowners/ land managers
- Project Development and Design: field mapping, permit application support, support in writing and developing technical documents, coordinating contractors during construction
- Restoration Implementation: support native dune restoration program at Oceano Dunes State Park and support revegetation and invasive species management on various project across the District

Minimum qualifications:

- 4-year degree in field of natural resources or related field
- Experience working in field of natural resources
- Confident communication skills, including public speaking, and phone and email etiquette

- Knowledge of agricultural and restoration methods and techniques
- Experience working with diverse partners (farmers, ranchers, local agencies/non-profits, general public)
- Experience preparing technical documents
- Literate in ArcMap or similar GIS software, Microsoft Office, Google Suite
- Self-directed, able to organize and prioritize workload with minimal supervision

Preferred skills:

- Familiarity with water quality monitoring equipment and procedures
- Experience with CEQA/NEPA and permit development
- Demonstrated ability to manage projects
- Familiarity with watersheds within the District/ County
- Experience developing projects, scopes of work, budgets, and grant proposals
- Ability to communicate in Spanish

Work environment: This position will require a combination of field and office work, with opportunities for remote work. The main office is located in Morro Bay, with a satellite office in Grover Beach. Field conditions will vary. The Environmental Resource Specialist must have their own reliable transportation and a clean driving record. Mileage expenses will be reimbursed.

Project Involvement: This position will support a number of projects and activities varying by the time of year and skill set of the applicant. Daily and weekly tasks are dependent on the status of current projects and will be directed by the Project Manager and Programs Manager, with oversight from the Executive Director. The Environmental Resource Specialist will communicate with project staff to identify project needs and plan their daily/weekly/monthly schedules.

Compensation: \$20 -\$23 hourly based on experience. Generous paid-time off (in lieu of paid holidays), optional 3% contribution to a simple IRA, sick leave (accrued at the rate of one day per month), and professional development opportunities.

Please send cover letter, resume, and 3 references to jcrabb@coastalrccd.org and include “Environmental Resource Specialist Job Announcement” in the subject line. Applications accepted until position filled.

CSLRCD is an equal opportunity employer.